

MINUTES
ALTA TOWN COUNCIL MEETING
THURSDAY, JULY 14, 2011
ALTA COMMUNITY CENTER
ALTA, UTAH

1. Call the meeting to order

The Mayor called the meeting to order. All members of the Town Council were present.

2. Mayor's Report

The Mayor gave a report about the annual Little Cottonwood Clean Up day held on June 28, 2011. There was a great turn out and he thanked everyone for their help.

The Mayor reported that the water flow out of the canyon has finally dropped. The Utah geological survey has been monitoring the landslide area near Flagstaff from last year. The spring out of this area is flowing but not as much as last year. They will continue to monitor the area.

One of the Town's sewer projects has begun near the Albion Grill. Kate gave a brief report on that project. The Town also held a pre-bid meeting on the two other projects: Powder Ridge water projects and the sewer project near the Hellgate Condos. Three contractors attended this meeting. The bids on these three projects will be opened on Monday, July 18th at noon in the Town Office. The Town will review all bids with its engineer and Keith Hanson and determine who will be awarded the projects.

The Mayor reported that the lawsuits are on going with the lawyers addressing depositions, discover and interrogatories.

There have been two building permits issued to date.

The Mayor reported on the status of the summer road and campground. The Forest Service and the Town are looking at opening the road on July 23rd. There is no projected opening date on the campground. The Town is doing some minimal grading on the road and dust control will be going down at the end of next week.

The Alta Planning Commission met on June 30th and continued addressing the General Plan and creation of a vision statement.

The Mayor mentioned the Snowbird's scoping document as it relates to their master plan. Comments are due to the Forest Service on the master plan by July 28th.

The Mayor reported on his meeting with Qwest where the issue of getting a fiber optic cable up the canyon was discussed. Qwest indicated that running a cable up the canyon would not meet their return on investment. The Town will be looking into funding

possibilities, as the estimated cost for this project will be around 2 million dollars. The Mayor is trying to promote a model to Qwest that was similar to the Gas District that funded the installation of the gas line up the canyon. There was also discussion of running the fiber optic line up Big Cottonwood and over the ridge and down Little Cottonwood.

The Mayor met with UTA on Tuesday, July 12 about the possibility of running a day time shuttle between the two resorts. One of the options was to run a shuttle between 10:00 a.m. and 3:00 p.m. to bridge the gap when the regular UTA bus service does not come up and down the canyon. UTA will be getting back to the Town on the possibilities of getting a vehicle for this purpose and the storage of that vehicle in the canyon. The Mayor hopes to have an update by the August meeting.

The Mayor has met with Rex Falkenrath from Westminster College who is encouraging the Town to put together a facilitated summit to discuss summer business opportunities in Alta. The Mayor went on to explain that as it relates to scenarios that were mentioned in the Albion Basin Transportation Study, there needs to be some background on what kind of facilities that would be open in the summer and how those alternatives would mesh into the transportation plan.

Those that wish to declare their candidacies to run for the two at large seats on the Town Council must have them in to the Town Office by July 15th at 5:00 pm.

The next meeting of the Town Council is August 11th at 10:00 a.m.

3. Treasurer's Report

Marc Dippo read the monthly report which is attached to the minutes.

Hearing no questions or comments, there was a motion by Dave Richards to approve the treasurer's report as read. There was a second by Steve Gilman and the motion was carried.

4. Departmental Reports

Town Administrator's Report: John Guldner was excused from the meeting.

Assistant Town Administrator's Report: Claire Runge gave an update on the progress with the Waste Management study. The original contacts with the consultant have left the company and as a result, the Town has run into some hurtles moving forward with this project. The Town has terminated its contract with Lewis Young Robinson and Birmingham and is in a 30 day holding period. The Town has only spent about \$3,500 of the \$12,000 allocated for this project. Accordingly, the Town has more than enough money to finish the study with another consultant. Claire will have an update at the next Council meeting on this project.

Claire gave an update on the Town's EECBG project funding. All the projects have been completed and the Town came in \$5,000 under budget. Claire is not sure if the state will allow the Town to allocate the remaining \$5,000 to other projects.

Mike and Claire have worked toward better signage throughout the Town with the idea of creating more user friendly signage. It was decided to focus on the Ski Lift entry signs. A signage committee was formed and the resulting signs should go in very soon. Also, Mike obtained a permit from the DOT to stripe the parking lot near the summer booth. The stripes that just went in should help with the traffic flow through the lot and up to the summer booth.

Claire reported that on July 15th there is a kickoff for the Wasatch Watershed Legacy Partnership with a trail work project at the bottom of Little Cottonwood Canyon.

Claire updated the Council on the trail work that has been done by Cottonwood Canyons Foundations. They focused on the Albion Meadows Trail that leaves the parking lot near the booth and the Twin Lake trail that leaves from the north side of the same parking lot. Claire thanked the Foundation for all their time and efforts on these projects.

Claire announced that there will be no July Planning Commission meeting.

Claire reported on her experience with a "ride around" that she did with UFA.

Claire reported on the flooding issue that the Ski Lifts had near the bottom of the Collins lift. Thanks to everyone that came out to help with the sandbagging efforts.

Mike and Claire are trying to set up a date for a de-bagging party to empty the sand bags that are left on the Rustler mine dump.

Claire reported that she will be attending a FEMA Management Institute in Washington DC next week. There is no cost to the Town for Claire to attend these classes.

Marshal's Report: Mike Morey was excused from the meeting and Tom Bolen was available to answer and questions or address any concerns at the meeting.

ACVB Report: Kate reported that the Town will be signing a contract with the ACVB today which will enable the Town to distribute funds to this organization. The agreement was drafted by Kimberly Chytraus, and reviewed by Adrienne, the president of the ACVB. Dave Richards, who sits ex-officio on the Board, was asked to give an update. Dave opined that he is very impressed with the job that the Board is doing. The new web site is almost ready to go live and looks fantastic. The Board is in the process of hiring a part time staff person to maintain the web site and be a resource for the businesses and the public. Memberships are moving forward and Dave encouraged all the businesses to join the ACVB.

5. Town Council Minutes: June 15, 2011

The Mayor mentioned that the proposed County bond for parks mentioned in the minutes was for \$100 million instead of \$10 million. That correction was made.

Hearing no further comments on the minutes, there was a motion by Paul Moxley to approve the minutes with the aforementioned change noted. There was a second by Steve Gilman and the motion was carried.

6. Discussion on the Emergency Operation Plan (EOP): Mike and Claire

The Mayor asked for clarification as to the location of the emergency operation center in the Town of Alta. Clair is proposing that it be the Town Office building. Dave Richards asked if the Town has the communications ability out of the Town Office building and Claire said that Mike and she are working on that issue. Claire went on to explain that in reality Alta Central will actually be the Town's dispatch center but in terms of the actual operation center, that will be the Town Office.

Clint Mecham from UFA has been assisting Mike and Claire with this effort. He complimented both of them for a job well done and said they have been working with a private contractor on putting this EOP together for the Town. Salt Lake County received grant funds for this project and except for Claire and Mike's time, the Town has not incurred any cost for this project.

Clint went on to comment that Mike, Clair and he have been working some of the communications issues in the canyon. UFA introduced the concept of possibly hooking Alta Central into the UPD dispatch.

Mr. Mecham went on to say that Alta's EOP dovetails very well with the County's over all EOP. The Town does have access to the County's overall emergency management team as well as UFA's emergency management team. Clint opined that the Town's EOP is a good solid plan that covers most contingencies and encouraged the Mayor and Council to approve the Plan for the Town of Alta.

The Mayor asked what event would trigger the implementation of the EOP in Alta. Clint explained that anything that would have a significant impact on the Town would trigger the Plan and he used the Hellgate fire as an example. By activating the plan you go down the road and it helps you get to the point of whether or not you need to make a declaration to the County; is this incident more than the Town can handle and should the Town be asking for help and assistance from outside agencies.

Claire sees this plan as a comprehensive and generic plan on how the Town prepares and responds to emergencies. From this Plan the Town can build and annex more specific plans that address unique situations in the Town and the canyon.

Clint introduced another member of UFA emergency operation staff: Warren James. Mr. James comes to UFA from Midvale City and is the Salt Lake County Emergency Manager. Clint is his deputy. Mr. James spoke to his experience and offered his assistance to the Town of Alta.

Claire explained and went over her experience in putting together the EOP for the Town. She understands why the Council might be overwhelmed with the plan. Claire knows that the Town officials and Staff are a little deficient on training and the plan is to work on training and work on “exercising” the plan. Clint also expressed that UFA stands behind the Town in providing training for the Mayor, Council and staff. Claire recommended that the Council take a vote on adopting and approving the plan. Claire explained that this is “living” document, is not perfect, and should be addressed by the Council at least once a year.

Paul asked if the Town’s attorney had reviewed the document because if it has deficiencies and the Town is establishing a standard of care that we are not meeting, that could be problematic.

Claire did not send it to Kimberly for legal review. The Mayor opined that after reading the EOP, there were no deficiencies that he could see in the document. Claire went on to explain that the Town does not have a full time emergency manager or funding to address all our needs. That being said, the document represents the Town’s first effort in addressing an Emergency Operation Plan. Clint went on to explain that an EOP is more of a guideline rather than a “you have to do it this way” plan. Clint has never seen a plan that addresses every specific incident and every contingency that might happen.

Claire made a recommendation that the Council adopt the Plan today with the understanding that Kimberly will review the document in the next few months. If the Council needs to change the document after that review, they can do that in a later meeting.

Kimberly opined that if this document is something being adopted by other cities, the Town is probably better off having a Plan and a framework in place.

The Mayor explained that this document might have started as a template but it is now specifically tailored to the Town of Alta.

Clint mentioned that now that this process is complete, the County has an EOP that supports the cities and the cities now have plans that support the County’s EOP.

Cliff opined that the EOP is a great piece of work and it becomes a framework into which a lot more substance is going to be put.

Cliff went on to comment that it does make sense to have the Town attorney look at the document as it relates to the liability of the Town but it is way more important that the

Town respond first to protect life, second to protect property and third to start recovering from the event. If the Town follows that standard, it will come out OK.

Tom Pollard made a motion to approve the Emergency Operations Plan (EOP) for the Town of Alta. There was a second by Dave Richards. Hearing no further comments a vote was taken and the motion was carried by a unanimous vote of the Town Council.

7. Resolution 2011-R-7: A resolution of support for the procurement of 105mm recoilless rifles for display in the Town of Alta.

The Mayor explained that there is quite a history surrounding the 105mm recoilless rifle used for avalanche control in the Town of Alta. The 105mm recoilless is being retired and the Town of Alta was going to try and purchase three of these recoilless rifles from the Federal Government.

Claire gave some background on this effort. Al Soucey from the U.S. Forest Service contacted the Town to carry on this project. The Forest Service and the Ski Area want to keep this part of history in the Town and the Town of Alta is the entity that must make the request to purchase the two(2) 105 recoilless rifles and one(1) 75mm recoilless rifle. The good news is that some of these rifles might already be in the Town and we are requesting that the rifles be kept in storage until the Town has a suitable place to display them.

Claire went on to explain that the rifles will be de-militarized. Part of the paper work necessary to purchase the rifles is support in the form of a resolution from the governing body of the Town of Alta and a statement saying that the Town will continue upkeep and safety of the rifles. There might be some cost involved in purchasing the rifles.

Tom Pollard made a motion to approve Resolution 2001-R-7 for support of the procurement of the 105mm recoilless rifles for display. Dave seconded this motion and the motion was carried.

8. Discussion on the proposed Land Use Application and Approval Ordinance.

The Mayor mentioned that it would be appropriate to wait until John's return to discuss this proposal in more detail but did offer his opinion on the purpose of the proposed ordinance: the purpose is to clear up the application process and the ordinance specifically frontloads the application process requiring that an application will not be deemed complete until the applicant gets the outside agency approvals.

Kimberly explained that the Town Council has addressed these requirements for subdivisions but this ordinance is meant to address things that are not subdivisions: i.e. conditional use approvals or PUD's.. The process outlined in this proposed ordinance is the process that the Town has always tried to enforce. It is now clear in the proposed ordinance that the applicant needs the outside agencies approvals for the application to be

deemed complete. Kimberly went on to explain that the proposed ordinance would bring the Town into compliance on other land use applications other than subdivisions. The proposed Application Ordinance does go further than the subdivision ordinance in that the subdivision ordinance in place now just goes through application completeness and does not finished the approval process. This proposal covers the whole process from what an applicant needs to do to be deemed complete, what happens if you are not deemed complete and how an applicant remedies that. It also addresses the review process and the approval process.

9. Discussion on using CDBG funds for a study to explore summer economic development in the Town of Alta.

The Mayor explained that John, Claire and he had a meeting with Rex Falkenrath from Westminster College where they addressed summer economic development in the Town. They also addressed hiring a facilitator to meet with business community to look into to ways to develop summer business opportunities in the Town. The Mayor requested that the Town set aside up to \$2,000 of CDBG funds to conduct this study and pay for the facilitator.

Dave agreed with this approach and would support this effort.

Cliff made a motion to set aside up to \$2,000 of CDBG funds to prepare a study that explores summer economic development in the Town of Alta. There was a second by Dave Richards and the motion was carried.

10. Closed door meeting to discuss litigation matters.

The Mayor and Council decided not to hold a closed door meeting.

11. Citizen Input

Maura Olivos announced that the Cottonwood Canyons Foundation (CCF) will be holding a fund raising event on August 12th at Alfs Restaurant. CCF is a non-profit organization that promotes environmental stewardship in Big and Little Cottonwood Canyon. It supports the Alta community in many ways.

Mark Haik mentioned that there was also a scoping document for the Alta Ski Lifts filed with the Forest Service for a couple of items at Watsons. Mr. Haik went over those items.

Regarding hiring a facilitator, Mr. Haik opined that there is already expertise available in the person of Skip Branch and Mark urged the Mayor to ask Mr. Branch to spend some time at both the Alta Visitors Bureau and as well as working on the project to address the summer economic activities. Mr. Haik also recommended that the Town Council sit down and provide some written responses to questions outlined by Miles Raderman.

Creighton Hart agreed that the guns are a big part of the history here in Alta. Creighton also reminded people of the Wildflower Festival which is from July 29-31.

Craig Heimark, a property owner in west Grizzly, opined that as it relates to the Town's EOP, that the Town should be thinking about the legal implications of this plan. Mr. Heimark suggested the Town ask itself if it can execute according to the plan. He recommended that the Town put in place an annual process where the Town formally submits the Plan back to the people that will be actually executing the Plan. Mr. Heimark also suggested that the Town ask itself whether the Plan is appropriate for a town of this size.

Hearing no further business before the Town Council, there was a motion by Steve Gilman to adjourn the meeting. There was a second by Tom Pollard and the motion was carried.

Passed and approved this 8th day of September, 2011

Katherine S.W. Black / S
Town Clerk

Treasurer's Report

14-Jul-11

Major Bills Paid

Payroll	\$17,384.25
Payroll Taxes	\$7,057.05
Attorneys	\$22,085.75
Health, Dental and Life Insurance	\$10,575.73
Waste Management Study	\$907.50
URS Contributions/3 payroll periods	\$10,885.96
Lighting Project	\$2,040.00
Replacement/Entry Sign	\$2,500.00
Recycling Services	\$980.00
Tony Divino Toyota	\$29,000.00
Inspections/Plan Checks	\$1,640.00
Code Work/Sterling	\$935.60
UFA 1st Qrt Payment	\$24,388.25
Energy Costs	\$2,160.19
Phone Costs	\$1,756.81
Other Bills	\$5,622.03
Total	\$139,919.12

Major Revenue Received

Sales Tax/April Collections/Uniform	\$93,399.08
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Sales Tax/April Collections/Resort	\$29,777.75
Zions First National Bank/Lease	
Funding	\$29,000.00
Business Licenses	\$75.00
Dog Licenses	\$225.00
Court Fines	\$1,067.00
Post Office Contract	\$1,166.67
Building Permits/Plan Check fees	\$732.34
Donation	\$4,000.00
Reimbursement/Snowbird/Traffic	
Metering	\$1,312.57
Energy Taxes	\$3,736.10
Other Revenue	\$316.00
Total	\$164,807.51
General Fund Checking	\$61,539.76
General Fund Savings	\$438,016.47

