

**MINUTES (amended)**  
**ALTA TOWN COUNCIL MEETING**  
**DECEMBER 14, 2006 – 10:00 AM**  
**ALTA COMMUNITY CENTER**  
**ALTA, UTAH**

The Mayor called the meeting to order. The following council members were present: Paul Moxley, Steve Gilman and Dave Richards. Bill Levitt was excused.

APPROVAL OF MINUTES

**There was a motion by Paul Moxley to approve the minutes of the November 9, 2006 meeting as submitted. There was a second by Dave Richards and the motion was carried.**

DISCUSSION WITH POSSIBLE APPROVAL OF THE 2005-2006 FISCAL AUDIT FOR THE TOWN OF ALTA.

The Mayor introduced Ross Youngberg from Hansen Barnett & Maxwell, the Town's certified public accountants, who just completed the audit for the fiscal year ending June 30, 2006.

Ross explained that the draft audit in front of the Council included all the funds: general and enterprise funds. It also included the MD & A ( Management's Discussion and Analysis) completed by the Mayor and Kate. This analysis gives an overview of the Town of Alta's financials as well as highlights of activities during the year and is required per governmental auditing standards.

Ross went over specific financial statements in the audit with the Council and reported that the Town is in good shape financially at year ending June 30, 2006. He also went over the actual to budget comparisons in the general fund.

A requirement of all governments by the end of 2007 is the reporting of all infrastructures such as roads, sidewalks and bridges; they must be recorded and noted on the financial statements. At this point in time, it appears that the Town does not own any of these types of assets but a careful review will take place and the results will be noted on the financial statement for year ending June 30, 2007.

Kate suggested that the Mayor and Council decide whether they would like to move some of the general fund's fund balance to the general fund reserve accounts held with the State Treasurer. She reminded the Council that they approved such a transfer for year ending June 2005. These reserves are funds that could be used in the event that we have a less than favorable year in sales tax collection. These reserves would then help fund the operation of the Town. If we need to use them for the Town's operational budget, the Council could vote to unreserved those funds for the day to day operation.

**After some discussion, there was a motion by Mayor Pollard to move \$32,000 from the year end unreserved fund balance into the weather emergency reserve account. There was a second by Paul Moxley and the motion was carried.**

The total of the buildings reflected on page 28 of the draft audit is what it cost to build the specific buildings. The Town depreciates that figure over a period of years. Kate reminded the Council that the Town insures our buildings for more than what it took to build them originally.

**Hearing no further questions or comments, there was a motion by Dave Richards to approve the fiscal audit for year end June 30, 2006 with the aforementioned change in the general fund reserve account. There was a second by Steve Gilman and the motion was passed.**

#### MAYOR'S REPORT

The Mayor has spoken with Loren Kroenke and any decision on the OSV issue by the Forest Service will not be out until after the new year.

Mayor Pollard reported on the Jordan School District Growth Summit that he and Kate attended. It was quite an eye opener with the anticipated growth on the west side amazing. The cost associated with addressing that growth is staggering: close to 880 million dollars. JSD plans on addressing this growth using portables, building new schools, initiating year round schools in different areas and flex schedules. The Mayor mentioned that there is some controversy surrounding the figures used by the school district at this presentation. He hopes that the feasibility study commissioned by the proposed cities and town will clarify those figures. One of the areas that we will be following closely are the proposed amendments to House Bill 77 that are being addressed in the 2007 legislative session. The goal of the participating cities and town is to get the issue of splitting the district on the November 2007 ballot for the voters decide.

The Mayor attended the monthly COG meeting where the school district issues were discussed along with the recent approval by the voters of the tax increase for transportation; what projects will be funded by the tax dollars collected. The real controversy is that Salt Lake County and the Legislature are trying to push funding for the Mountain View Corridor preservation on the west side of the valley. Members of the COG expressed concern that east side transportation issues were not being discussed and funded using these monies. Other items discussed at this meeting were issues COG wanted presented to the Legislators, preservation of open space, the continued funding for the EASY program and the chronic homeless issue.

The Mayor brought the Council up to date on the tunnel issue between Big and Little Cottonwood Canyons that continues to surface in discussions. Recently the Mayor heard someone saying "We already have a tunnel. All we need to do is make it bigger".

The Mayor reported on the ribbon cutting ceremony at Snowbird for their tunnel. Bob Bonar thanked the Town of Alta for their cooperation in all aspects of this project. Dave Fields from Snowbird commented that the tunnel is 600 feet long and it will open officially on Tuesday.

The Mayor mentioned the ongoing “black ice” problem at the bottom of the canyon. People must slow down when traveling through this section of the canyon. He reported on the most recent accident and the fact that a vehicle ended up in the creek.

The graffiti on the canyon road is starting to fade and most of it gone in Alta.

The Mayor reported on the most recent Alta Planning Commission meeting. They wanted to meet and hear from the new Mayor. They requested that another meeting be held after the New Year to discuss, among other things, the Albion Basin road, traffic issues in Little Cottonwood Canyon and parking capacities both in the winter and summer. The Planning Commission also talked about having quarterly meetings to keep them more involved and more on track with issues in our municipality.

The Little Cottonwood Road Committee cancelled their December meeting. There will be on in January.

The Mayor mentioned that in a previous meeting the appointment of Steve McIntosh as our sewer operator was discussed. Regarding that matter, we will be starting an inspection program for grease traps in all the commercial businesses. The inspection of the sewer this summer resulted in some isolated areas in the line where grease had built up and impeded the flow in the line.

The enactment of the additional ¼% sales tax for transportation will probably be April 1, 2007. Staff will call the State Tax Commission to see if that date has been finalized.

The Mayor turned the meeting over to Dave Davenport, the new president of the Alta Historical Society. He reported that the Historical Society Board has put together an interesting program for the season that includes 15 talks on various aspects of Alta’s history. He thanked the various lodges for allowing the talks to take place in their establishments. The first talk will be at the Alta Lodge with Alan Engen. Mr. Davenport also reported that they are redoing their web site and looking to revive their newspaper which is called the Alta Powder News.

#### TREASURER’S REPORT

Marc Dippo read the monthly report which is attached for the record.

**Hearing no comments or questions, Steve Gilman made a motion to approve the report as submitted. There was a second by Dave Richards and the motion was carried.**

Kate reported that the Town has received \$153,281.77 in property tax revenue thus far this year.

## DEPARTMENTAL REPORTS

**ARA Report:** Megan Sitcoski reported that they had finished scheduling all the ski trips for our Alta/Snowbird promotional campaign. There are five theme trip planned over the course of the winter.

Megan reported on the monthly Ski Utah meeting held at Watson's shelter. Ski Utah announced that there has been triple the number of requests for their Ski Planner. There have been about 30 requests a week for the Town's planner and ten online requests through the Ski Utah web page.

Meg mentioned that ARA will be finalizing the Southwest Airlines ad by next month. She also reported that she participated in a Ski Utah value FAM tour recently.

The AM530 radio seems to be running well with some slight changes in the format.

**Town Administrator's Report :** John Guldner reported on the three on going lawsuits. He also reported on the ongoing requests for records from Marv Melville. The Town has responded to all his requests and he again thanked the Ski Lifts for cleaning up the site around the mine where Melville did his work.

John updated Mayor and Council on the Hellgate situation. It appears that they have come up with a workable solution that addresses the avalanche issues with the rebuilding of the west Hellgate building. They will be submitting plans that reflect this solution.

There have been no new building permits issued since last month. In 2006 we have had a total of 20 permits issued with a stated value of 4.7 million dollars. This translates into \$60,000 worth of building/plan check fees. John reported on the dirt being dumped between two of the Superior Point Condo buildings. The contractors had checked with the Town Office and had set erosion control barriers in and around this area. It appears that more dirt than anticipated had been dumped, so the Town will be addressing this situation as soon as possible.

John reported that Snowbird has received a letter from the DOT approving another egress onto the highway from the approved 16 unit condominium units at the Hilton employee housing site. It appears that approved egress is onto the bypass road not onto the main road. Snowbird will also be building a pedestrian underpass from this condo site to the south side of the bypass road near the zip ride. Mr. Fields from Snowbird commented that this project will take place over two summers and he was not sure when this underpass would be built.

Mr. Fields was asked to address the impact on Snowbird employee housing with this project. The current Hilton employee housing will be vacated as of the spring of 2007.

Employees like the gun crews will be housed at the Cliff Lodge and construction on the new employee housing will probably start in the summer of 2008.

John thanked Piney for forwarding on list of items he would like the Town to address. We will try to “tackle” some of his concerns.

**Town Marshal’s Report:** Jerry Larsen read his report for the last month.

**UFA Report:** Capt. Wayne Rogers reported that the station at Snowbird is staffed with three personnel, two of which are paramedics. This station can respond with BLS and ALS. In the past month they have responded to six calls in Alta, nine incidents at Snowbird and four in the lower canyon. Capt. Rogers reviewed some of the calls during the last month. Mr. Rogers needs help in shoveling out fire hydrants located near the businesses. His staff will do the same.

Laura explained that new map books are being printed for UFA stations and staff and should be distributed soon.

The Mayor moved the following item up on the agenda: Reading Room

DISCUSSION ON SALT LAKE COUNTY LIBRARY’S FUTURE PLANS FOR THE ALTA READING ROOM/LIBRARY. – Salt Lake County Associate Director Gretchen Freeman.

The Mayor turned the meeting over to Ms. Freeman. She introduced Krista Warren who is the assistant manager of the Whitmore branch and oversees the Alta Reading Room. She went over the history of the reading room and its uses: browsing collection of books and a computer bank. Recently the bank of computer has been updated by Salt Lake County and wireless has been added. They also provided and paid for a part time staff person to open the library on specific nights.

She explained that usage of the reading room has declined, even the usage of the computers. As businesses provide computers to the residents to use, use of the library computers has declined.

Ms. Freeman also went over the history of the mail-a-book program to Alta residents which appear to be very successful. They have 64 customers utilizing this service from Alta.

She explained that the Library plans on continuing the browsing collection and will visit the Reading room quarterly to “refresh” the collection. Also, computer assistance can be provided directly from the help desk at the Whitmore branch.

She explained that they would like to expand the mail-a-book program and promote more heavily, using posters, their newsletters and any Alta community newsletters.

They also would like to discontinue the staffing at night but keep the library open when the building is open during the day. The money spent on staffing will be turned over to the mail-a-book program so the library will not be paying a person at any time during the day/night.

The Mayor had questions about whose responsibility it is during the day to answer questions from library patrons. Ms. Freeman suggested that patrons should have access to the customer service desk along with the computer help line. Those numbers should be posted and available at no charge to patrons visiting the Alta Reading Room so the staff in this building, ACE and ARA staff, do not have to attend to their questions.

Staff in the building clarified that in fact there are many people who use the bank of computers especially residents from the lodges. They felt that reading room usage has increased as apposed to decrease and maybe the hours of operation should be mid afternoon to early evening instead of what is being proposed: morning hours.

There was some discussion on whether a non-Utah resident working in Alta can get a library card. In order to get a free card, you must provide a Utah drivers license. If you are not a Utah resident, you may pay \$40 for a six month library card.

Mr. Guldner asked if the Town of Alta could pay for the library staffing for up to nine hours a week. He is sure that there are canyon employees who need additional money. Ms. Freeman stated that the Library would be willing to put a Town employee through their orientation to familiarize them with what is available etc.

The Town will survey the best hours during the day to staff the reading room and the Town will pay for the staff. The Town will get back with Ms. Freeman and her staff on our decision(s).

#### DISCUSSION OF ESTALBHMMENT OF A COMMITTEE TO EXAMINE THE FEASIBILITY OF BUILDING A NEW ALTA COMMUNITY CENTER – Sara Gibbs

Sara Gibbs, Executive Director of ACE, starting by saying that the Alta Community is growing, with increased number of employees living here year round. The Alta Community Center currently houses ARA, ACE, the Alta Historical Society Exhibit, Library/Reading Room, and the Town Council meeting room and it is outdated and undersized. A new Community Center could possibly house a permanent home for the Jordan School District classroom, public bathrooms, art and education rooms, proper displays for the Alta Historical Society, new offices, and a new computer room among other uses. We could also entertain the possibility of incorporating garbage service into a new building.

Sara suggested that a committee comprised of the Mayor, a Town staff member, Town Council member, the ACE Director, ACE president Mike Lewis, a member of the Alta Planning Commission, the Executive Assistant from the Friends of Alta, Jen Clancy, architectural student and resident Dave Abraham and John Burn, resident and interest

person. The committee would hold open forums for the community and receive comments, questions and suggestions. The committee would also involve and include in any discussion, the Forest Service and the Jordan School District.

Sara mentioned that funding could come from private sources, state and federal grants, donations and aggressive fund raising efforts. She felt that this would be a great partnership between the Town of Alta and ACE as well as the community of Little Cottonwood Canyon.

The Mayor felt that the concept was great. The Town of Alta does face some financial challenges with this type of project but felt that the committee would have the full support of the Town Council in pursuing the formation of this committee. The original study was partially paid for using CDBG funds and the Mayor felt that if we expanded the scope of the study, the Town might be able to use this type of funding again. Kate will check with Salt Lake County Community Development on whether we can reallocate some of our funding for the purpose of paying for another study.

Sara also mentioned that we should put out an RFP (Request for Proposal) and have firms bid out on conducting this study but before we do that, we need to form a committee to review the whole procedure.

The Mayor recommended that John Guldner sit on this committee as a representative from staff and Steve Gilman as the Council's representative. The Mayor would also agree to sit on this committee. The Mayor and Council also agreed with Sara's recommendation on the appointment of the other members to this committee and reiterated his support with this project.

**DISCUSSION WITH POSSIBLE APPROVAL OF RESOLUTION 2006-R-13 – An amendment to the Interlocal agreement creating VECC to add Cottonwood Heights City as an additional member.**

The Mayor explained that when Cottonwood Heights became a city, they started using VECC. Therefore we have to amend the original agreement to allow them to become a member.

**There was a motion by Dave Richards to approve Resolution 2006-R-13. There was a second by Steve Gilman and the motion was passed.**

**DISCUSSION WITH POSSIBLE ACTION THE FOLLOWING INTERLOCAL AGREEMENTS:**

1. Amendment to the Interlocal Agreement creating VECC: **There was a motion by Paul Moxley to approve the Interlocal Agreement creating VECC to allow Cottonwood Heights City to become a member. There was a second by Steve Gilman and the motion was passed.**

2. Scenic Byways Project cooperative agreement between Salt Lake County and the Town of Alta whereby the County will provide funding for the match to the grant.

The Mayor explained that the Town of Alta is the lead agency on the Scenic Byways Grant. In order to acquire funding from Salt Lake County for their match on this project we have to approve an Interlocal Agreement between our two agencies so they can allocate these funds within their budget.

Laura also explained that the Town of Alta has gone through the UDOT pool of planning contractors to avoid a massive RFP process. The UDOT is also the pass-through agency for the federal funding on this project. The Town of Alta has to provide a 20 percent match on this grant up front which translates into \$60,000. The following agencies/businesses are contributing to the 20% match: Salt Lake County - \$15,000, Salt Lake City Public Utilities - \$10,000, UDOT - \$10,000, Alta Ski Lifts - \$1,500, Town of Alta - \$13,000, Big Cottonwood Community Council - \$1,000 and the Forest Service - \$10,000. Laura is meeting with Snowbird, Brighton and Solitude to ask them for a \$1,500 contribution to this effort.

Laura explained that both Big and Little Cottonwood Canyons are Scenic Byways and have had this designation since 1990. In order to be eligible for funding under the Scenic Byways Program, we need to have a Corridor Management Program in place and neither canyon currently has one in place. Once the Program is in place, doors will open to more money for a lot of projects for the canyons.

**There was a motion by Steve Gilman to approve the Interlocal Agreement between the Town of Alta and Salt Lake County with regards to the Scenic Byways Grant funds. There was a second by Dave Richards and the motion was carried.**

3. Cost Sharing agreement for the study that will consider the feasibility of creating a new school district.

The Mayor explained that the Town along with five other cities is participating in a feasibility study on the splitting of the school district. This agreement spells out how much money each city will contribute to this study. Our portion is .94% of the total cost of the study which translates into less than \$1,000.

**Hearing no comment, questions or discussion on this matter, there was a motion by Paul Moxley to approve the Interlocal Cost Sharing Agreement on the feasibility study being conducted by Lewis Young Robertson & Burningham. There was a second by Dave Richards and the motion was carried.**

PROCLAMATION DECLARING JANUARY 2 THROUGH JANUARY 9, 2007 AS CHILDHOOD CANCER AWARENESS WEEK.

**Hearing no comments or questions on this matter, there was a motion by Steve Gilman to declare January 2 – 9, 2007 as Childhood Cancer Awareness Week. There was a second by Paul Moxley and the motion was carried.**

POSSIBLE CLOSED DOOR MEETING TO DISCUSS LITIGATION MATTERS

**There was a motion by Steve Gilman to have a closed door meeting to discuss litigation matters. There was a second by Dave Richards. The vote was as follows.**

- Dave Richards – aye**
- Paul Moxley – aye**
- Tom Pollard – aye**
- Steve Gilman – aye**
- Bill Levitt – absent**

**The motion was carried with all members present voting in favor of the motion. Council member Bill Levitt was absent.**

With no further business before the Town Council, the meeting was adjourned.

A closed door meeting of the Alta Town Council was held immediately following this meeting. The following people were present: Mayor Tom Pollard, Council members Paul Moxley, Steve Gilman and Dave Richards; Marc Dippo, Treasurer; John Guldner, Kate Black, Laura McIndoe and Piper Lever, Town Staff; and Steven Clyde. Pending and reasonably imminent litigation was discussed and no action was taken.

Minutes approved on \_\_\_\_\_.

Katherine S.W. Black  
Town Clerk

Amended by the Alta Town Council on February 8, 2007.

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Katherine S.W. Black  
Town Clerk

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| <b>TREASURER'S REPORT</b> |  |
| <b>14-Dec-06</b>          |  |
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|---|--------------|
|   |              |
| <b>MAJOR BILLS PAID</b>                   |              |
|   |              |
| Payroll                                   | \$55,003.14  |
| Payroll Taxes                             | \$22,332.60  |
| Attorneys                                 | \$3,020.00   |
| Health Dental and Life Insurance          | \$9,876.85   |
| ARA Promotions                            | \$11,644.00  |
| Culvert Work on Summer Road               | \$2,300.00   |
| Furnace Work                              | \$2,990.00   |
| Municipal Building Sign                   | \$3,330.00   |
| Plan Checks                               | \$2,200.00   |
| Workers Comp Insurance                    | \$675.69     |
| Recycling Contractor                      | \$1,600.00   |
| Forsgren Contract                         | \$4,548.90   |
| Purchase/installation of Satellite Phones | \$6,339.07   |
| Work on Vehicles                          | \$3,319.94   |
| New Copier/Community Center               | \$1,561.00   |
| Employee Ski Passes                       | \$4,123.00   |
| Other Town Bills                          | \$18,992.75  |
|   |              |
| Total                                     | \$153,856.94 |
|   |              |
| <b>MAJOR REVENUE RECEIVED</b>             |              |
|   |              |
| Sales Tax                                 | \$11,554.41  |
| Resort Tax                                | \$24,034.99  |
| Property Tax                              | \$153,281.77 |
| Court Fines                               | \$1,529.00   |
| Business Licenses                         | \$1,009.00   |
| Post Office - 2 months                    | \$2,333.34   |
| Energy Taxes                              | \$1,941.81   |
| SISK                                      | \$3,300.00   |
| Dog Licenses Telephone Taxes              | \$425.00     |
|   |              |
| Total                                     | \$199,409.32 |
|   |              |
| General Fund Savings                      | \$213,974.57 |
| General Fund Checking                     | \$27,982.09  |